

ACTIVITY COMPLETION REPORT¹

ACTIVITY FACTS		
Name of Platform	Platform for Human Health (PHH)	
South Partner Institution	University of Ghana (UG) and Kwame Nkrumah University of Science and Technology (KNUST)	
Activity number (from LFA)	1.3 (UG) and 1.3.1 (KNUST)	
Activity name (from LFA)	Appraisal of e-learning as an element of PhD training	
Main responsible resource person(s) for activity from Danish university and South partner institution²	<p>University of Copenhagen IT Learning Center: Michael Rytikønen, Project Manager (miry@science.ku.dk) Søren Larsen, E-learning Consultant (larsen@science.ku.dk)</p> <p>Department of International Health, Immunology and Microbiology: Peter Furu, Senior Adviser (furu@sund.ku.dk) Henrik Bregnhøj, Consultant (henrikb@sund.ku.dk)</p> <p>UG, College of Health Sciences (CHS-UG): Prof. Richard Adanu (rmadanu@ug.edu.gh)</p> <p>KNUST, College of Health Sciences (CHS-KNUST): Dr. George Asumeng Koffuor (gkoffuor@yahoo.com)</p>	
Start and end of implementation (dd/mm/yy)	Start: 01/06/12 End: 01/07/13	
BUDGET DETAILS		
Original Budget (DKK)		
Actual expenses (DKK)³		
ACTIVITY DESCRIPTION		
Brief description of planned activity⁴	Purpose	To assess the existing e-learning environment at CHS-UG and CHS-KNUST and to determine feasible ways of implementing e-learning in PhD training
	Content	<ol style="list-style-type: none"> 1. Development of assessment instrument 2. Preliminary literature review and context analysis 3. Remote monitoring of e-learning web platform 4. On-site meetings and interviews

¹ Must be filled and submitted to Platform Secretariat (and other designated staff as outlined in agreement to the assignment) no later than 2 weeks upon completion of activity.

² All responsible parties must sign Activity Completion Report before submission.

³ If actual expenses (per budget line) deviate from original budget, this must be thoroughly explained and approval from Platform Secretariat attached to the Activity Completion Report.


⁴ Use LFA (and/or Monitoring Matrix) as a point of departure, where relevant

		5. Analysis of data 6. Writing E-learning Appraisal Report
	Contribution to research capacity building	<ul style="list-style-type: none"> E-learning appraised at CHS-UG and CHS- KNUST Current e-learning experiences mapped Key recommendations for the future development of e-learning as part of the PhD training identified
	Indicators	Appraisal conducted and separate reports completed for UG and KNUST.
	Other relevant details/comments	Please refer to the two separate E-learning Appraisal Reports for further details.
Number of participants	Target	Management, teachers, staff and PhD students
	Result	UG: 20 respondents in interviews KNUST: 12 respondents in interviews
Describe/explain deviations from planned activity (timing, number of participants, content of activity, etc.)	<p>Original deadline for reports: before 31/5/13.</p> <p>Reports completed at 30/07/13 due to a more time consuming data analysis and report writing than originally estimated.</p>	
Main lessons learned (list 3-5 issues)	<ul style="list-style-type: none"> Competent IT technical and e-learning staff at UG and KNUST Sufficient e-learning infrastructure, but power cuts are frequent ICT policies, including e-learning, have been updated, but not backed by solid and financed plans for implementation. PhD students are motivated by and interested in e-learning 	
Suggestions for follow up activities	<ul style="list-style-type: none"> Create a supportive organisational environment Build an e-learning support team Conduct pilot courses to identify a good, specific and sustainable practices for implementing e-learning Continue to focus on providing stable access to the internet and take measures to avoid power cuts <p>See appraisal reports for further details</p>	

Activity Completion Report submitted by:

NAME	CONTACT DETAILS ⁵	SIGNATURE
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⁵Minimum e-mail address and phone number for all signatories.

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Where relevant please enclose:

- a) List of participants/attendance register
- b) List of materials (Means of Verification)⁶

⁶(Scanned) copy of all written output (e.g. Power Point presentations, course materials, list of reading materials, course curriculum, etc.)