

Evaluation – CPH Study-tour (by Nadia Tagoe)

1. Positive aspects:

- Meeting almost all team members on the CPH side is useful for working together on the BSU collaboration
- Understanding how projects are managed on the BSU side will be helpful in working with Uni of CPH administrators and accounting personnel
- Learning about the research management structure and practices of Uni of CPH came at the right time as we are in the process of building up same for KNUST
- Having a point person throughout the planning phase and who was the primary host throughout the week was extremely good. We had an excellent host.
- All the BSU team members as well as other resource persons we met were very open and willing to share information about their work and experiences with us
- Study tour ended up achieving multiple aims i.e. receiving research administrative training for effective management of the BSU grant, discussing updates on grant activities, receiving training in research management structure and practices in a university and finally doing preparatory work on one of the activities under work package 3.

2. Negative aspects:

- It was cold 😊
- Can't think of anything else right now... it might come later 😊

3. Agenda & content of the visit:

- Balanced agenda which covers all aspects of aims named above
- Social dinner with team members was a good inclusion
- The provision of some free time for R&R was also good

4. Organising of the visit:

- Excellent planning
- Well implemented
- The one-week duration worked out well.
- Using the DFC as accommodation was good especially because of its proximity to our base.
- It was good that most of the meetings were at one place but also that a few were in other buildings which gave us the opportunity to see other parts of the campus and the city.

5. Further comments:

- In future, this can be jointly organized for administrators from other countries (if possible) so in addition to learning, we can also share experiences and foster more south-south networking

But for the record, the visit was very productive and very enjoyable. Thanks to everybody especially Christian who made sure we were taken care of and as comfortable and as possible.

Evaluation – CPH Study-tour (by Rita Quist-Therson)

1. Positive aspects: The visit enables us to meet most of the people we had been interacting with through email which gives a personal touch. There was enough time to discuss the processes and procedures as well as ask questions without the pressure of time unlike in a conference setting. Exposure to the 'workings' made the project management system more 'real'.
2. Negative aspects:
This is hard I don't think there were negative aspects just that an area for improvement will be maybe if after a week of meeting and hearing the process we had a few days of actually working with the project office on a process e.g with Theresa to find and arrange calls/alerts ,External funding office/accounts to spend a day working with them to registrar a project or search the system for projects with problems or closing a project etc.
3. Agenda & content of the visit:I was happy the agenda and content covered all the aspects from the idea to implementation and close out.
4. Organising of the visit: The coordinator Christian was efficient in providing information as we planned and was in constant touch. He monitored everything and provided good support.
5. Further comments: I recommend that this training be offered to other research administrators on the BSU . After a core group in the south is trained we can have south –south trainings. We are grateful for the opportunity and the people who made time to share.